**Minutes for March 14, 2019**

**Call to order** by Judy Moenck @6:30 pm

**Attendees:** Judy Moenck, Mira Stakhiv, Kim Greidanus, Maria Seyrig, Robin Rosen, Teresa Natzke, Susan Stevens.

* Members introduced themselves to Susan and Susan introduced herself to the board.

**Approved meeting minutes from January 10, 2019 (no February meeting)**

* Mira made a motion, Maria seconded it; minutes approved.

**Appointment of Trustee**

* Mira made a motion to approve Susan Stevens as a new trustee; Judy seconded it. All approved her as the new trustee. She was then able to vote on matters.
* Packages of informationfor the 4 new members were passed out to Kim, Maria, Susan, and Robin.
* Judy focused on the history of the library and the laws governing the library

**Old Business (that’s not in specific trustee area)**

* Cable grant report was brought up by Judy. We are now zeroed out on the amount and Karl will generate a new report and will show that it is now closed out .
* **Drop Box surround-Teresa**
* Teresa reported it should be installed within a month.
* We have already paid for 1/2 of it.
* **Reading Garden**
* Reading Garden: Mira asked if we need a new site plan and this was discussed. Judy explained that the plan should be good until September, 2019. Plans are good for 12 months, until the project is started.
* **Sprinkler discussion/decision**
* Soaker hoses on timers would be a simple fix for covering the beds where we will have the new plantings.
* Derek gave a quote of $5500 for a sprinkler system, plus $1200 for a rust inhibitor (Rid-o-Rust). The original quote does not include an allowance for these. The estimate for the soaker hoses is $3300.
* Derek estimated that adding additional hoses for the front beds would be approximately $300-$500.
* Robin made a motion to approve an in-ground sprinkler system. Maria seconded it. It unanimously did not pass.
* We postponed further discussion on the soaker hoses until we get multiple bids.
* **Report from Spurlock’s regarding the $5000 plant list and drought resistant plantings. Kim**
* Discussed: What plants will we get for our $5000? What plants are truly drought resistant?
* Kim got a list of possible plantings and native plants from Derek Spurlock. We will continue to look at these and other options of plants.
* **Elevation of grindstone wheel.**
* Grindstone wheel: we will accept his donation of this but the elevation is still undecided. Kim discussed this with Derek; he said it would not be a problem to elevate it so that it will not be a possible trip-hazard.
* It will also be a fountain.
* **Commercial reference-Kim.**
* Kim gathered letters from people who had previously hired Spurlock.
* The group was comfortable with these references and feel there is no reason to get more.
* **Project Budget**
* Judy presented a budget with a breakdown of projected costs for the purpose of determining if we can afford this project.
* $1200 was added for an electrical run for the grindstone.
* Security cameras for outdoor furniture was discussed as a possible need.
* A motion sensor for lights was discussed, to be put on the back French door, and $500 was added for this.
* $4000 was added to the budget for soaker hoses in the front and back.
* Kim reviewed the budget and she believes we can afford the project.
* A motion by Judy was made to undertake the project which will cost approximately $63,000, with a contingency of 20%. Mira seconded it. All voted in favor.
* **Draft Contract**
* Judy presented a draft contract and it was reviewed.
* **Motion to appropriate funds and authorize contract**
* Mira made a motion that we include Judy’s additional contract to be included with Spurlock’s proposal. Maria seconded this motion. The motion passed.

**Treasurer's report**

* **Approve disbursements**
* Kim reported that going forward, we will now look at the expenses from the past month and future expenses.
* Judy made a motion to approve the January and February check detail and deposit detail, and anticipated expenses for the upcoming month of March. Maria seconded it. The expenditures were approved.
* **Check signatories**
* Judy went to the bank to make the changes in the signatories. Kim and Susan will be the signers.
* **Auditors report-Judy**
* Judy invited the auditors to a future meeting and they will be coming in May.
* She would like them to cover the library’s legal requirements of an audit, the audit process, and their recommendations from the recent audit.
* **Engagement of co-treasurer**
* Susan will fulfill this role.

**Maintenance report-Maria**

* Judy reiterated that after-library hours calls from the alarm company should go to the police, not one of us,

**Friends Liaison Report- Theresa**

* The friends will buy a shelf for the children’s section.
* They will be hosting a fundraiser (Jane Austen tea)
* There are several other events planned for the future.

**Librarian's Report**

* No new library cards have been requested so far this year but this is not a negative reflection on library usage.

**New Business**

* Our membership in The Library Network (TLN) - this should be appreciated as something that helps makes our library successful . This will be discussed in greater detail at our next meeting.
* In May, we will have our auditor come to our meeting to share information.

**President request for April meeting.**

* Next meeting is April 11

**Adjourn**

* Meeting was adjourned at 8:20 pm